



सत्यमेव जयते



Government of West Bengal
National Service Scheme
Chandernagore College
formerly College Duplex

Strand Road, Chandannagar, Hooghly, West Bengal, India, Pin-712136

Website: www.chandernagorecollege.ac.in Mail: office@chandernagorecollege.ac.in

Mob: 91-7439603177, Tel: 91-33-26835290

ISO 9001:2015, ISO 14001:2015 and ISO 50001:2018 Certified Institution

**APPLICATION TO THE UNIVERSITY OF
BURDWAN FOR SANCTION OF NSS UNIT TO
CHANDERNAGORE COLLEGE**

Principal
Chandernagore College

NSS Programme Officer
NSS UNIT
Chandernagore College



Office of the Principal
CHANDERNAGORE COLLEGE
formerly College Duplex

Tel: 033 2685 5001
Fax: 033 2685 5002

Memo No: 388

Date: 18/12/18

To,
The programme Co-ordinator,
NSS Cell,
Burdwan University,
Rajbati, Burdwan.

Sub: Request to reopen the NSS activities in the College.

Sir,

We would like to reopen the NSS activities in our College which are currently in a moribund state. Kindly advice on the procedure for initiating the unit(s) in the college and provide us with the required referred documents (if any)

Thanking you,

*Received by
B. Saha
21/12/18*



A. Sanyal
Principal
Chandernagore College
Principal
Chandernagore College

Copy to :

1. Inspector of Colleges, Burdwan University

Strand Road | Chandernagore | Hooghly | West Bengal | India | Pin 712136

Website: www.chandernagorecollege.com Mail: collegechandernagore5290@gmail.com



Government of West Bengal

Office of the Principal, Chandernagore College,
Chandernagore, Hooghly Pin-712136
Ph : 033 2685 5002 / 5001

Memo No : 147

Date : 3/7/2019

To,
The Programme Coordinator and Development Officer
NSS Cell (University level)
Burdwan University
Rajbati, Burdwan

Subject : Reopening of NSS Unit at Chandernagore College.

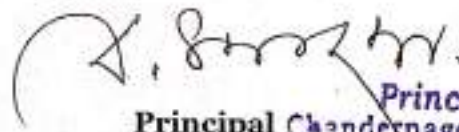
Sir,

This is to inform you that NSS Unit of Chandernagore College (affiliated to Burdwan University) was operational till 2007- 2008 (Audited report of NSS Unit 2007 – 2008 is attached herewith). Due to some unavoidable circumstances NSS Unit of the college remained non-functional for few years.

It is hereby requested to kindly grant one NSS unit to Chandernagore College with effect from the current financial year (2019 – 2020) and help us resume with different NSS activities. In this regard, I would like to state that the College has already conducted a Orientation Workshop related to the functioning of NSS with the existing Semester students and an overwhelming response from the students has been obtained regarding their participation to NSS activities. Adequate number of filled in Volunteer application forms has already been submitted by the interested students.

Looking forward for a positive response.

Thanking you,


Principal Chandernagore College
Chandernagore College

Copy to :

- Dr. Ramaprasad Bhattacharya, State NSS Officer, Dept. of Higher Education, Govt. of West Bengal, Bikash Bhawan, Salt Lake, Kolkata 700091

Enclosure:

- A copy of the audited report of NSS Activities of 2007-2008



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SANCTION/ APPROVAL OF ONE NSS UNIT TO CHANDERNAGORE COLLEGE

Principal
Chandernagore College

NSS Programme Officer
NSS UNIT
Chandernagore College

Dr. Sujit Kumar Chowdhury
Programmmme Coordinator
National Service Scheme
Email: nss@buruniv.ac.in.



The University of Burdwan
Rajbati, Burdwan- 713104
West Bengal

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Code : BURDSITY Tel.Fax
No.+91(0342)2634015 Website :
<http://www.buruniv.ac.in>



No. BU / NSS / New Unit / 19-20 / 106

Date - 11.07.19

To
The Principal / Teacher-in-charge
Chandernagore College
Chandannagare, Hooghly

Sub : Opening of new NSS Unit

Sir/Madam,

The undersigned is pleased to intimate you that NSS Cell, the University of Burdwan is sanctioning to open a NSS Unit at your institution from the session 2019-20. Name of the Programme Officer along with his/her contact number, Email ID and also contact number, Email ID of College may please be furnished to the NSS Cell of this University with a copy of resolution of Governing Body of your college regarding appointment of NSS Programme Officer. Programme officer should be trained within a short period from E.T.J, R.K. Mission, Narendrapur through " Orientation course for NSS Programme Officers " which is mandatory for NSS Programme Officers. You are requested to furnish enrolment of students (Proforma enclosed herewith) within two months from the date of receipt of this letter. For detailed information please contact with NSS Cell, the University of Burdwan at Rajbati and please follow the latest publication of NSS manual. You are also requested to open separate Savings Bank A/C in any nationalized Bank for the said new unit for NSS activities and send the details of the same in the Mandate Form attached herewith and a copy of cancelled cheque of the said account with in a short period.

Thanking you,

Yours Sincerely,



(Sujit Kumar Chowdhury)
Programme Coordinator,
NSS Cell, the University of Burdwan

The Proforma for Programme Officer details are as follows:

Proforma for Principals and each Programme Officer

Serial No	Name of Institution with full postal address	No. of Units	Name of principal / Head with Phone & Email Id	Name of Programme Officer with Phone No & Email Id	Remark

Signature _____

(full name with designation & office seal)

Date: _____



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**ACKNOWLEDGEMENT OF APPROVAL AND
RECOMMENDATION OF PROGRAMME OFFICER
FOR NSS UNIT, CHANDERNAGORE COLLEGE**

Principal
Chandernagore College

NSS Programme Officer
NSS UNIT
Chandernagore College



Government of West Bengal

Office of the Principal, Chandernagore College,
Chandernagore, Hooghly Pin-712136
Ph : 033 2685 5002 / 5001

Memo No: 409

Date: 17/7/19

To,
Shri. Sujit Kumar Chowdhury
Programme Coordinator,
NSS Cell, Burdwan University
Rajbati, Burdwan

Sub : Acknowledgement of receipt of the sanction letter (vide Memo No : BU/NSS/New Unit/ 19-20/ 106 dated 11/07/2019)

Sir,

This is to acknowledge and thank you for granting one NSS Unit to our Institution from this current financial year 2019-2020 (vide Memo No : BU/NSS/New Unit/ 19-20/ 106 dated 11/07/2019)

Name of the proposed Programme Officer, along with other required details as per the format given is attached herewith.(Annexure)

The list of the enrolled students will be furnished as per the given format within the stipulated time mentioned.

Details of the Bank Account (as per the Mandate Form provided) along with a cancelled cheque will be provided within the stipulated period.

Thanking you,

Principal
Chandernagore College,

Principal
Chandernagore College

Enclosures:

- Proposed Name and other required details of Programme Officer (Annexure 1)



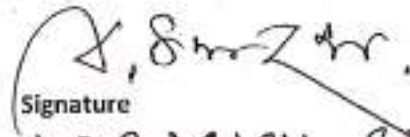
Government of West Bengal

Office of the Principal, Chandernagore College,
Chandernagore, Hooghly Pin-712136
Ph : 033 2685 5002 / 5001

The Proforma for Programme Officer details are as follows:

Proforma for Principal and each Programme Officer

Sl No	Name of Institution with full postal address	No . of units	Name of the Principal / Head with Phone and Email ID	Name of the programme Officer with Phone No and Email Id	Remark
1	Chandernagore College	1	Dr. Debasish Sarkar (Principal) Contact No: 9433633883 Email ID : Collegechandernagore 5290@gmail.com	Ms. Monali Chakraborty Contact No : 9231545786 Email ID : Chakraborty_monali@rediffmail .com	


Signature
DEBASISH SARKAR

(Full name with designation and official Seal)

Principal **Chandernagore College**

Chandernagore College

Date :